

TRAINING PROGRAMMES SCHEDULED FOR THE MONTH OF JANUARY, 2012

(PAID PROGRAMME)

1. Training Programme on Developing Positive Attitude for Excellence at Work for Executives and Plant Level Trade Union Leaders from January 9-12, 2012 at VVGNLI Campus, NOIDA

(OTHER PROGRAMMES)

2. Training Programme on Gender, Poverty and Employment for Representatives of Government, Employers and Central Trade Unions to be held from January 09-13, 2012 at VVGNLI Campus, NOIDA
3. Leadership Development Programme for Trade Union Leaders from Service Sector for Central Trade Unions to be held from January 16-20, 2012 at VVGNLI Campus, NOIDA
4. Course on Qualitative Methods in Labour Research for University/ College Teachers and Research Scholars from January 16-27, 2012 at VVGNLI Campus, NOIDA.
5. Training Programme on Gender Issues in Labour for Central Trade Unions and NGOs from January 23-27, 2012 at VVGNLI Campus, NOIDA
6. Training Programme on Tackling Discrimination in the World of Work for Representatives of Government, Employers and Central Trade Unions from January 30-February 03, 2012 at VVGNLI Campus, NOIDA

PRG/11/11/IRP
October 17, 2011

Subject: Training Programme on “Developing Positive Attitude for Excellence at Work” from January 09-12, 2012 at VVGnLI Campus, NOIDA

Dear Sir/Madam,

We are pleased to inform you that the V.V. Giri National Labour Institute is organising a training programme on **Developing Positive Attitude for Excellence at Work** from **January 09-12, 2012** at VVGnLI Campus, NOIDA.

The programme is being organised for Senior Managers, Executives/Officers and Trade Union Leaders. The main objective of the programme is to enhance positive attitude at work to help in creating a supportive culture and influence the skills which, in turn, will increase the potential of a person in achieving the desired personal and organisational goals. It will also contribute in creating and strengthening a collaborative approach in achieving the desired results and productivity. This training intervention is to understand, experience and develop positive attitude in a person and in a system.

We hope you will find this programme appropriate for your organisation and will nominate a team of participants. Nomination from your organisations should reach us latest by **December 26, 2011** along with participation fee.

With kind regards,

Yours sincerely

(V. P. Yajurvedi)

**TRAINING PROGRAMME
ON
DEVELOPING POSITIVE ATTITUDE
FOR
EXCELLENCE AT WORK**

**January 09-12, 2012
V. V. Giri National Labour Institute, NOIDA**



**V.V. GIRI NATIONAL LABOUR INSTITUTE
POST BOX NO. 68, SECTOR -24, NOIDA
DISTT. GAUTAM BUDH NAGAR
UTTAR PRADESH - 201 301**

About the Training

Maintaining positive attitude in one's life at work is desirable. Many of us in a zeal to cope up with the speed of competition, modernisation, liberalisation and new economic environment, tend to overlook this important aspect, sometimes advertently. Person with positive attitude will do things differently; work towards organisational competition; take risk at work; give and accept personal and organisational feedback; trust self and others; more spontaneous; see greater chances of success; approach matters with greater freshness; perceive things with more strength for utilising external and internal resources; concerned for winning in a better way and long run perspective of goals; will work in difficulties; emerge as a leader at work; able to take decisions; give his subordinates a strength, sense of responsibility, team spirit and influence others positively.

Aim

The programme aims at equipping managers and representatives of trade unions with positive attitudes and skills through experiential learning for organisational development

OBJECTIVES:

- Conceptualising attitudes
- Highlighting the impact of positive attitude in personal and professional success
- Developing skills to deal with negative attitudes and their impact
- Understanding the impact of positive attitude on organisational excellence
- Developing positive attitude at work

COURSE PROFILE

Role of positive attitude in organisational development, decision making and motivating self and others

METHODOLOGY

Lectures, individual and group exercises, case studies and experience sharing

PARTICIPATION LEVEL

Managerial personnel and representatives of trade unions from government, public and private sector organizations

DATES & DURATION

January 09-12, 2012

The programme commences at 9.30 a.m. on January 09, 2012 and will conclude at 2.00 p.m. on January 12, 2012

FEES

Rs. 11000/- Per Residential Participant
Rs. 9, 000/- Per Non-Residential Participant

The fee is payable in advance by **demand draft** drawn in favour of **V.V.Giri National Labour Institute**, payable at New Delhi. The fee is not refundable once the nomination is accepted.

VENUE

V.V.Giri National Labour Institute
Sector-24
Post Box No, 68
NOIDA, UP- 201301

The Institute's Campus is situated near Prakash Hospital and NTPC Ltd. and is at a distance of 20 kms from New Delhi Railway Station. NOIDA, situated at Delhi border in close proximity of Mayur Vihar, Delhi.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute on twin sharing basis. The boarding and lodging will be provided from the afternoon of January 08, 2012 till the forenoon of January 13, 2012. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

Last Date for receipt of Nominations

Nominations in the prescribed format alongwith the participant fee should be sent well in time so as to reach us latest by December 26, 2011.

COURSE DIRECTOR

Shri P. Amitav Khuntia

TRAINING FACULTY

Besides the VVGnLI faculty members, other eminent faculty from behavioural science area will be invited as guest faculty.

Communication:

All correspondence should be addressed to:

The Programme Officer
V.V. Giri National Labour Institute
Post Box. No. 68, Sector-24
Distt. Gautam Budh Nagar
NOIDA-201301 (UP)

Telephone : 2411471, 2411534

Fax No. : 2411471, 2411474, 2411536

STD 0120

Email: jkkaulvvgnli@rediffmail.com

Note: Those calling on STD from outside Delhi please dial 0120 before the above numbers. The Institute works five days a week. (Monday – Friday)

***For details of our other programmes visit our website:
www.vvgnli.org***

**V.V. Giri National Labour Institute
NOIDA**

**Training Programme on
“Developing Positive Attitude for Excellence at Work”
January 09-12, 2011**

NOMINATION FORM

Nominee’s full name Mr./Ms.
(In block letters)

Name of the organisation

Designation

Address (Office)
.....
.....

Telephone (O).....(R)

Email.....Fax No.....

Residential/Non-residential (Put Mark)

Date (Signature)

Mail to:

All Correspondence should be addressed to:
The Programme Officer
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301

PRG/41/11/CBP
October 21, 2011

Subject: - Training Programme on Gender, Poverty and Employment to be held from January 09-13, 2012 at VVGNLI Campus, NOIDA

Dear Sir/Madam,

We are glad to inform you that V. V. Giri National Labour Institute is organising a Training Programme on **Gender, Poverty and Employment** to be held from **January 09-13, 2012** at V. V. Giri National Labour Institute, Campus, NOIDA.

This training programme has been designed for the Officials from Government Department and Trade Unions. The programme will address and strengthen the understanding of Gender Issues in labour market and to enhance the understanding of gender and women labour issues. A copy of the programme brochure is enclosed for details.

There is no Programme fee. The Institute would provide free boarding and lodging facility to the participants during training period and will also reimburse to and fro Second Class sleeper train fare to the participants.

You are requested to nominate **03** officials for the training and forward the names of nominees alongwith the nomination forms duly filled in by them.

The last date for receiving nominations is **December 26, 2011**

With regards,

Yours sincerely,

(V. P. Yajurvedi)

TO
Union Ministries
Labour Secretary & Labour Commissioner
Central Trade Unions

Training Programme on Gender, Poverty and Employment

**January 09-13, 2012
VVG NLI Campus, NOIDA**



**V.V.GIRI NATIONAL LABOUR INSTITUTE
Post Box No. 68, Sector – 24
Gautam Budh Nagar
NOIDA-201301,
Uttar Pradesh**

BACKGROUND

Gender inequality needs to be addressed at all levels, because women, as a group suffer discrimination in all spheres of their life. Men and women are treated differently in society and labour market. Gender discrimination leads to women's subjugated position. These gender biases are deep-rooted and are accepted. With this context present Training programme is organized.

AIM

The programme aims to discuss how women and men can take advantage of employment opportunities, working conditions, benefits and security in very different ways, and this has a direct impact on their lives, and the welfare of their families

OBJECTIVE:

- To examine the inter-linkages between gender, poverty and employment,
- To design, implement and assess gender-sensitive anti-poverty and employment policies and programmes ;
- To integrate the gender and decent work perspective into national and international policy agendas on poverty reduction;
- To stimulating effective debate and action at the national and regional level;

COURSE PROFILE

- Gender , Poverty & Employment : Concepts , policies and programmes , decent work

METHODOLOGY

The training programme is flexible and has a modular structure cum participatory approach will be adopted for this course. The programme will be conducted in English.

PARTICIPATION LEVEL

Government Officials and Representatives of Central Trade Union Organizations.

DATE

January 09-13, 2012

The training programme will commence at 10.00 a.m. on January 09, 2012 and will conclude in the afternoon on January 13, 2012.

VENUE

V.V.Giri National Labour Institute
Sector -24, NOIDA -201301,

The Institute's campus is situated near PRAKASH Hospital and NTPC Ltd. and is at a distance of 20 Kms from New Delhi Railway Station. NOIDA is situated at Delhi border in close proximity to Mayur Vihar, Delhi.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of **January 08, 2012** till the forenoon of **January 14, 2012**. Accommodation will be on twin-sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The participants are paid Second Class sleeper Rail/Bus fare only from their place of work to NOIDA and back by shortest route on production of ticket or a photocopy of ticket. Officials entitled for higher class, if they want, they can claim their Travelling Allowance from their own organisation.
3. The local conveyances only will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
4. The participants are provided free of cost boarding and lodging only for the duration of the programme.

NOTE :

- a. Participants are requested to book their return journey ticket in advance from their own place.
- b. Under no-circumstance other than II class ordinary sleeper fare will be entertained.
- c. Those who have attended earlier programme of the institute may not please repeat.

COURSE DIRECTOR

Dr. Shashi Bala

LAST DATE FOR NOMINATIONS

December 26, 2010. Because of limited number of seats we will be constrained to admit participants of first-come-first serve basis and regret acceptance thereafter.

COMMUNICATION

All Correspondence should be addressed to:

The Programme Officer
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301

Telephone: 2411471, 2411534,
Fax No. : 2411471, 2411474, 2411536,
E-mail : jkkaulvgnli@rediffmail.com

Note: Those calling on STD from Outside Delhi will please dial 0120 before the above numbers. The Institute work five days a week (Monday-Friday) 9 a.m. - 5.30 p.m.

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Gender, Poverty and Employment
January 09-13, 2012**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam
Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

This form must be filled by the nominee and sent to the address given below. Do
not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Nominee's designation : _____
5. Name of the Organization /Trade Union: _____
6. Postal Address : _____
: _____
: _____
Tel: _____ Fax: _____
e.mail _____
7. Pl. indicate your Nature of Work _____

8. Have you attended any Programme, If yes, give details

(Signature & Name of the Participant)

Date:

Mail this form to:

The Programme Officer
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301

Telephone: 2411471, 2411534,
Fax No. : 2411471, 2411472, 2411474, 2411536,
STD 0120
Email : jkkaulvgnli@rediffmail.com

No. PRG/42/11/CBP
October 19, 2011

Subject: - Leadership Development Programme for Trade Union Leaders from Service Sector to be held from January 16-20, 2012 at VVGNLI Campus, NOIDA

Dear Sir/Madam,

We are glad to inform you that V.V. Giri National Labour Institute has scheduled **Leadership Development Programme for Trade Union Leaders from Service Sector** during **January 16-20, 2012** at its Campus in Noida.

The programme aims at empowering trade union leaders from service sector by enhancing their knowledge and skill base. The programme will also discuss and familiarize the participants with legal rights and provision applicable for the workers in the service sector. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute would provide free board and lodge facility and will reimburse to and from rail Second Class sleeper fare on production of tickets to the participants.

We request you to nominate 04 trade union leaders working for service sector such as private security guards, private schools teachers, hospital personnel from your union. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 04 participants from one union on first-come-first serve basis and regret acceptance thereafter. You may kindly forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is **January 02, 2012**.

Yours sincerely,

(V. P Yajurvedi)

To
All Central Trade Unions

**Leadership Development Programme
for
Trade Union Leaders
from
Service Sector**

**January 16-20, 2012
VVG NLI Campus, NOIDA**



**V.V.GIRI NATIONAL LABOUR INSTITUTE
Post Box No. 68, Sector – 24
Gautam Budh Nagar
NOIDA-201301, Uttar Pradesh**

AIM

The Programme aims at empowering of trade union leaders by enhancing their knowledge skill base.

THE OBJECTIVES

- to discuss the role of trade unions in emerging economic political scenario
- to sharpen skills for leadership
- to discuss various issues and aspects related to organization building;
- to create an awareness about legal rights and provisions;

COURSE PROFILE

Role of leadership in personal and organizational development, communication process, overview of select labour laws, recent labour jurisprudence and leadership styles.

METHODOLOGY

Classroom lecturers, group work, group discussions;

PARTICIPATION

Representatives of Trade Unions/organisers of Private Security Guards, Private School Teachers, Hospital Personnel from Central Trade Unions.

ELIGIBILITY

1. Participants should be above **22 years and below 50 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should be fluent in either Hindi or English.

Note:

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Only members of trade unions should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
4. Participants are requested to book their return ticket in advance from their own place.
5. Under no-circumstance other than IInd class ordinary fare will be entertained.

DATE

January 16-20, 2012

The training programme will commence at 10.00 a.m. on **January 16, 2012** and will conclude in the afternoon on **January 20, 2012**.

VENUE

V. V. Giri National Labour Institute
Sector -24, NOIDA -201301,

The Institute's campus is situated near PRAKASH Hospital and NTPC Ltd. and is at a distance of 20 Kms from New Delhi Railway Station. NOIDA is situated at Delhi border in close proximity to Mayur Vihar, Delhi.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging on twin sharing basis will be provided by the Institute from the afternoon of **January 15, 2012** till the forenoon of **January 21, 2012**. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The participants are paid Second Class sleeper Rail/Bus fare from their place of work to NOIDA and back by shortest route on production of ticket or a photocopy of ticket.

3. The local conveyances only will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
4. The participants are provided free of cost boarding and lodging only for the duration of the programme.

COURSE DIRECTOR

Dr. Sanjay Upadhyaya

LAST DATE FOR NOMINATIONS

The last date for receiving the nominations is **January 02, 2012**. Because of limited number of seats, we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

COMMUNICATION

All Correspondence should be addressed to:

The Programme Officer
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301

Telephone: 2411471, 2411534,
Fax No. : 2411471, 2411474, 2411536,
E-mail : jkkaulvgnli@rediffmail.com

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Leadership Development Programme for Trade Union Leaders
from Service sector
January 16-20, 2012**

**NOMINATION FORM
VENUE**

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam
Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This programme is for district level labour leaders/organisers actively engaged in organising rural workers.
- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Nominee's designation : _____
5. Name of the Organization /Trade Union: _____
6. Postal Address : _____
: _____
: _____
Tel: _____ Fax: _____
e.mail _____

7. Pl. indicate your Nature of Work _____

8. Have you attended any Programme, If yes, give details _____

(Signature & Name of the Participant)

Date:

Mail this form to:

The Programme Officer
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301

Telephone: 2411471, 2411534,
Fax No. : 2411471, 2411472, 2411474, 2411536,
STD 0120
Email : jkkaulvvgnli@rediffmail.com

Brochure: CBP: Lead. org. from Service sector

PRG/03/11/RMP
November 14, 2011

Subject:- Course on Qualitative Methods in Labour Research from January 16-27, 2012 at VVGNI Campus, NOIDA.

Dear Sir/Madam,

V.V. Giri National Labour Institute (VVGNI), which is an autonomous body of the Ministry of Labour and Employment, Government of India, is a premier Institute of Labour Research, Training and Education. Since its inception in 1974, the Institute has endeavoured through research, training and publications to reach all those who are concerned with labour issues.

As a part of our mandate to encourage research on labour related issues among young scholars, the Institute organises Courses on Research Methods for young researchers. One such Course on Qualitative Methods in Labour Research is being organized by the Institute from January 16-27, 2012. The Course is designed to help young researchers as well as young teachers in Universities/Colleges, Research Institutions and professionals in Government Organisations to pursue their interest in Labour Research and Policy. The Course intends to explain the researchers how to conceptualize and apply qualitative methods to a research question and provides an opportunity to go through a rigorous and interactive exercise on understanding various qualitative methods and tools, with special focus on labour research.

A brief write-up about the Course and the application form to be filled by the aspiring candidates is enclosed. Please circulate this among the prospective candidates in your Department/Institution. The candidates selected to attend the Course would be intimated about their selection individually and will be provided second sleeper class TA and free boarding/lodging in the Institute's campus. The last date for receiving nominations is December 12, 2011.

Yours sincerely,

(V.P. Yajurvedi)

To:
Head of Research Institutions/Universities

Course on Qualitative Methods in Labour Research

**January 16-27, 2012
VVGNLI Campus, NOIDA**



**V. V.Giri National Labour Institute
Sector – 24
Gautam Budh Nagar, Noida
Uttar Pradesh**

COURSE ON QUALITATIVE METHODS IN LABOUR RESEARCH
January 16-27, 2012

AIM

The Course aims at developing the capacities of young research scholars in the area of qualitative research. It provides an opportunity to go through a rigorous and interactive exercise on understanding various qualitative methods and tools, with special focus on labour research

OBJECTIVES

- To equip participants with the understanding of various qualitative methods.
- To appraise participants with the qualitative research tools and techniques.
- To familiarise with analysis and interpretation of qualitative data.

COURSE PROFILE

- Understanding of various concepts and theories related to labour.
- Overview of qualitative methods
- Understanding different qualitative research tools and techniques
- Analysis and Interpretation of qualitative data

METHODOLOGY

Lectures, Discussions, Interactive sessions.

PARTICIPATION LEVEL

University/College Teachers, Research Scholars and Faculty of Research Institutions (Both from India and from Other Countries)

III. PARTICIPANTS:

Young teachers and researchers from Universities/Colleges/Research Institutions and professionals in government organisations who intend to pursue their interests in labour research and policy will form the expected groups of participants. Among the registered Ph.D. Scholars, those obtaining institutional fellowships (UGC, ICSSR etc.) would be preferred. The interested candidates may kindly apply in the prescribed application form. The candidates will be selected strictly on merit on the basis of criteria laid down by the organisers.

ELIGIBILITY

1. Participants should be above **22 years and below 45 years of age**;
2. Should be fluent in English.

Note:

1. **Please note that those who have already attended this programme, should not apply again.**
2. **Spouse and family members are not allowed to stay in the Institute's hostel.**
3. **Participants are requested to book their return ticket in advance from their own place.**
4. **Under no-circumstance other than IInd class sleeper train fare will be entertained**

VENUE

V. V. Giri National Labour Institut
Sector –24, NOIDA –201301

The Institute's campus is situated near PRAKASH Hospital and NTPC Ltd. and is at a distance of 20 Kms from New Delhi Railway Station. NOIDA is situated at Delhi border in close proximity to Mayur Vihar, Delhi.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute on twin-sharing basis. The boarding and lodging will be provided by the Institute from the afternoon of **January 15, 2012** till the forenoon of **January 28, 2012**. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

PROGRAMME FEE

No Programme fee

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The participants are paid Second Class sleeper Rail/Bus fare from their place of work to NOIDA and back by shortest route on production of ticket or a photocopy of ticket.
3. The local conveyances only will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
4. The participants are provided free of cost boarding and lodging only for the duration of the programme.

DATE

January 16-27, 2012

The training programme will commence at 10.00 a.m. on January 16, 2012 and will conclude in the afternoon on January 27, 2012.

LAST DATE FOR RECEIVING THE APPLICATIONS

December 12, 2011

COURSE DIRECTOR

Dr. Ruma Ghosh

COMMUNICATION

Applications may be sent to:

Dr. Ruma Ghosh
Course Director
Course on Qualitative Methods in Labour Research
V.V.Giri National Labour Institute
Post Box No. 68, Sector-24
Distt. Gautam Budh Nagar
NOIDA- 201301 U.P.
Telephone : (0120) 241153.4, 2411471
Fax No. : (0120) 2411474, 2411536
email rumanli@gmail.com

V. V. Giri National Labour Institute

NOIDA

**COURSE ON QUALITATIVE METHODS IN LABOUR RESEARCH
January 16-27, 2012**

Application Form

1. Name _____

2. Date of Birth _____

3. Sex _____

4. Whether
SC/ ST/OBC/General _____

5. Address for Communication

Phone.....Fax..... e.mail.....

6. Educational Qualifications
(Graduation onwards)

Degree	University	% of marks	Subject of Specialisation
--------	------------	------------	---------------------------

- | | | |
|-----|---|------------------|
| 6. | Present Status | Employee/Student |
| 7. | Details thereof | _____ |
| 8. | Topic of your Ph.D.Thesis | _____ |
| 9. | A Resume of Current Research Interest and state how the Course Will be helpful* | _____
_____ |
| 10. | Recommendation of the Principal/Head of the Dept./ Director/Registrar | _____
_____ |
| 11. | Research Publications (last three years) | _____ |
| 12. | Details of participation in VVGNLI Training Programmes, if any | _____ |

Office Seal

Signature.....

Name.....

Designation.....

*Attach separate sheets if necessary

Completed Application Form should reach the following address

Dr. Ruma Ghosh, Course Director
 Course on Qualitative Methods In Labour Research
 V.V.Giri National Labour Institute
 Post Box No. 68, Sector-24
 Distt. Gautam Budh Nagar
NOIDA- 201301 U.P.
 Telephone : (0120) 241153.4, 2411471
 Fax No. : (0120) 2411474 , 2411536
Email: rumanli@gmail.com

Note : Those calling STD (from outside Delhi) will please dial 0120 before the above phone numbers.

No.PRG/43/11/CBP
PRG/43/11/CBP
November 01, 2011

Subject: - Training Programme on Gender Issues in Labour from January 23-27, 2012 at VVGNLI Campus, NOIDA

Dear Sir/Madam,

We are glad to inform you that Training Programme on **Gender Issues in Labour** will be held from **January 23-27, 2012** at V. V. Giri National Labour Institute, Sector-24, NOIDA.

This training programme has been designed for the representatives of Trade Unions. The programme will address and strengthen the understanding of Gender Issues in labour market and to enhance the understanding of gender and women labour issues. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute would provide free boarding and lodging facility to the participants during training period and will also reimburse to and fro Second Class sleeper train/bus fare to the participants.

We request you to nominate 04 trade union leaders from your union. It may be ensured that those who have already attended this programme are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 04 participants from one union on first-come-first serve basis and acceptance thereafter. You may kindly forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is January 09, 2012.

With regards,

Yours sincerely,

(V. P. Yajurvedi)

To
All Central Trade Unions

Training Programme on Gender Issues in Labour

**January 23-27, 2012
VVGNI Campus, NOIDA**



**V.V.GIRI NATIONAL LABOUR INSTITUTE
Post Box No. 68, Sector – 24
Gautam Budh Nagar
NOIDA-201301,
Uttar Pradesh**

BACKGROUND

Gender inequality needs to be addressed at all levels, because women, as a group suffer discrimination in all spheres of their life. Men and women are treated differently in society and labour market. Gender discrimination leads to women's subjugated position. These gender biases are deep-rooted and are accepted. With in this context present Training programme is being organized.

AIM

To address and strengthen the understanding of gender issues in labour market and to enhance the understanding of gender and women labour issues

OBJECTIVES:

- To address the issue of gender bias with wholestic perspective.
- To enhance the capacity of the participants so that they could tackle the gender based injustice.
- To orient the participants on issues related to women workers on labour laws.
- To sensitize the participants about sexual harassmet at workplace.
- To discuss about the gender discrimination in the world of work.

COURSE PROFILE

Gender Issues in Labour; Labour Market discrimination; Gender analysis; Sexual harassmet at workplace: case studies; Sexual harassmet at workplace: preventive measure and complaints mechanism; Laws related to women at workplace;

METHODOLOGY

Class room lectures, group discussions, simulation technique and role play.

PARTICIPATION

Trade Union Leaders/Organisers from Central Trade Unions. We will appreciate, if participants from reserved categories (SC/ST) are also nominated.

ELIGIBILITY

1. Participants should be above **22 years and below 50 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should be fluent in either Hindi or English.

Note:

1. **Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.**
2. **Spouse and family members are not allowed to stay in the Institute's hostel.**
3. **Participants are requested to book their return ticket in advance from their own place.**
4. **Under no-circumstance other than IInd class sleeper train fare will be entertained.**

DATE

January 23-27, 2012

The training programme will commence at 10.00 a.m. on **January 23, 2012** and will conclude in the afternoon on **January 27, 2012**.

VENUE

V.V.Giri National Labour Institute
Sector -24, NOIDA -201301,

The Institute's campus is situated near PRAKASH Hospital and NTPC Ltd. and is at a distance of 20 Kms from New Delhi Railway Station. NOIDA is situated at Delhi border in close proximity to Mayur Vihar, Delhi.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of **January 22, 2012** till the forenoon of **January 28, 2012**. Accommodation will be on twin-sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The participants are paid Second Class Sleeper train/Bus fare from their place of work to New Delhi and back by shortest route on production of ticket /photocopy.
3. The incidental expenditure during the travel and local conveyances will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less. (Rs. 350 Delhi and NCR)
4. The participants are provided free board and lodging for the duration of the programme.
5. Please bring photocopy or used rail ticket/bus fare for claiming reimbursement of travel allowance.

COURSE DIRECTOR

Shri Otojit Kshetrimayum

LAST DATE FOR NOMINATIONS

January 09, 2012. Because of limited number of seats we will be constrained to admit participants of first-come-first serve basis and regret acceptance thereafter.

COMMUNICATION

All Correspondence should be addressed to:

The Programme Officer

V.V.Giri National Labour Institute

Post Box No. 68, Sector – 24

NOIDA, Distt. Gautam Budh Nagar

Uttar Pradesh – 201 301

Telephone: 2411471, 2411534,

Fax No. : 2411471, 2411474, 2411536,

E-mail : jkkaulvgnli@rediffmail.com

Note: Those calling on STD from Outside Delhi will please dial 0120 before the above numbers. The Institute work five days a week (Monday-Friday) 9 a.m. - 5.30 p.m.

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA
Training Programme on Gender Issues in Labour
January 23-27, 2012**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This programme is for district level labour leaders/organisers
- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____

UNION MEMBERSHIP DETAILS

5. (a) Name of the Trade Union: _____
Organization : _____
- (b) National Affiliation : _____
: _____
6. Status in the Organization : _____

7. Address for Correspondence: _____
(In block Letters) : _____
- Phone : _____
- Fax: : _____
- email: : _____
8. Have you attended any : _____
Programme earlier at this
Institute? If yes, give details. : _____
When the Programme was
organised. : _____

DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : _____
- (b) Organisation _____
- (c) Nature of Work _____
- (d) Address _____

(Signature & Name of the Participant)

Date:

Mail this form to:

The Programme Officer
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301

Telephone: 2411471, 2411534,
Fax No. : 2411471, 2411472, 2411474, 2411536,
STD 0120
Email : jkkaulvgnli@rediffmail.com

Brochure: CBP: gender issues in labour

No.PRG/44/11/CBP
November 09, 2011

Subject: - Training Programme on Tackling Discrimination in the World of Work from January 30-February 03, 2012 at VVG NLI Campus, NOIDA

Dear Sir/Madam,

This is to inform you that the Institute is organizing a Training Programme on **Tackling Discrimination in the World of Work** to be held from **January 30-February 03, 2012** at V. V. Giri National Labour Institute, Sector-24, Noida.

The programme aims to sensitize the participants with the enormous challenges faced by women, migrant workers, young job-seekers, senior citizens, and people with disabilities in the world of work. The programme will also focus on different approaches, policy and institutional responses with which to tackle discrimination at work. The programme is for Govt. Officials, trade union leaders and employer organisations. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute would provide free boarding and lodging facility to the participants during training period and will also reimburse to and fro Second Class sleeper train/bus fare to the participants.

We request you to nominate two officials from your organisation. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 02 participants from one organization on first-come-first serve basis and acceptance thereafter. You may kindly forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is January 16, 2012.

With regards,

Yours sincerely,

(V. P. Yajurvedi)

To
Union Ministries
All Central Trade Unions
Employers Organisations

Training Programme on Tackling Discrimination in the World of Work

**January 30-February 03, 2012
VVG NLI Campus, NOIDA**



**V.V.GIRI NATIONAL LABOUR INSTITUTE
Post Box No. 68, Sector – 24
Gautam Budh Nagar
NOIDA-201301,
Uttar Pradesh**

AIM

The Programme aims to sensitize the participants the enormous challenges face by women, migrant workers, young job-seekers, senior citizens, individuals from minority ethnic groups, people with disabilities in the world of work.

OBJECTIVES:

- To discuss legal framework to promote equality in the world of work, and take advantage of its implementation and monitoring mechanisms.
- To apply the key concepts and approaches related to discrimination and equality at work.
- To Map out selected forms of discrimination at national level, identify causes and the actors involved(e.g.gender ,race, ethnicity, disability..)
- To appreciate the links between poverty, discrimination and decent work.
- To Consider different approaches and regulatory, policy and institutional responses with which to tackle discrimination at work;
- To Appraise concrete measures and actions to promote equality, non-discrimination and diversity at workplace level.

COURSE PROFILE

legal framework to promote equality in the work of work, key concepts and approaches related to discrimination and equality in the decent work.

METHODOLOGY

Participative Lecture, Casestudies, Behavioural Science game etc.

PARTICIPATION

Representatives of Ministries, Representatives of NGOs

ELIGIBILITY

1. Participants should be above **22 years and below 50 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should be fluent in either Hindi or English.

Note:

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Participants are requested to book their return ticket in advance from their own place.
4. Under no-circumstance other than IInd class sleeper train fare will be entertained.

DATE

January 30-February 03, 2012

The training programme will commence at 10.00 a.m. on **January 30, 2012** and will conclude in the afternoon on **February 03, 2012**.

VENUE

V.V.Giri National Labour Institute
Sector -24, NOIDA -201301,

The Institute's campus is situated near PRAKASH Hospital and NTPC Ltd. and is at a distance of 20 Kms from New Delhi Railway Station. NOIDA is situated at Delhi border in close proximity to Mayur Vihar, Delhi.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of **January 29, 2012** till the forenoon of **February 04, 2012** Accommodation will be on twin-sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The participants are paid Second Class sleeper Rail/Bus fare only from their place of work to NOIDA and back by shortest route on production of ticket or a photocopy of ticket. Officials entitled for higher class, if they want, they can claim their Travelling Allowance from their own organisation.
3. The local conveyances only will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
4. The participants are provided free of cost boarding and lodging only for the duration of the programme.

COURSE DIRECTOR

Dr. Shashi Bala

LAST DATE FOR NOMINATIONS

January 16, 2012. Because of limited number of seats we will be constrained to admit participants of first-come-first serve basis and regret acceptance thereafter.

COMMUNICATION

All Correspondence should be addressed to:

The Programme Officer

V.V.Giri National Labour Institute

Post Box No. 68, Sector – 24

NOIDA, Distt. Gautam Budh Nagar

Uttar Pradesh – 201 301

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Note: Those calling on STD from Outside Delhi will please dial 0120 before the above numbers. The Institute work five days a week (Monday-Friday) 9 a.m. - 5.30 p.m.

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA
Training Programme on Tackling Discrimination in the World of Work
January 30-February 03, 2012**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This programme is for district level labour leaders/organisers
- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____

UNION MEMBERSHIP DETAILS

5. (a) Name of the Trade Union: _____
Organization : _____
- (b) National Affiliation : _____
- : _____

6. Status in the Organization : _____

7. Address for Correspondence: _____
(In block Letters)

: _____

Phone : _____

Fax: : _____

email: : _____

8. Have you attended any : _____
Programme earlier at this

Institute? If yes, give details. : _____

When the: Programme was
organised. : _____

DETAILS OF CURRENT EMPLOYMENT

(a) Designation : _____

(b) Organisation _____

(c) Nature of Work _____

(d) Address _____

(Signature & Name of the Participant)

Date:

Mail this form to:

The Programme Officer
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301

Telephone: 2411471, 2411534,
Fax No. : 2411471, 2411472, 2411474, 2411536,
STD 0120

Email : jkkaulvgnli@rediffmail.com

Brochure: CBP: tackling discrimination in the world of work